

HOLLYWOOD HILLS ELEMENTARY

Walkthrough Date: 03/23/2007 Temp RH CO2

Outdoor Parameters: 75.8 55.3 474

Room	Section	Question	Answer	Recommendation	Responsible
001	Inside Parameters:	Temp 73.7	RH 41.7	CO2 861	
	GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.		
	GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply register at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site
	GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
	THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		
	THERMAL COMFORT	Room is free of the introduction of outdoor air? (Gaps in window/door frames.)	Gaps in doors identified at the time of assessment.	Physical Plant Operations to evaluate and repair as appropriate.	PPO
	LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is functioning properly.		
	LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		
Room	Section	Question	Answer	Recommendation	Responsible
059N	Inside Parameters:	Temp 74.4	RH 46.8	CO2 2556	
	ART SUPPLIES	Following good handling and storage practices for art supplies?	No art supplies in room. Room not being used as an art room.		
	ART SUPPLIES	Following good handling and storage practices for science supplies?	No science supplies in room. Room not being used as a science room.		
Room	Section	Question	Answer	Recommendation	Responsible
101	Inside Parameters:	Temp 73.7	RH 40.9	CO2 949	

GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply and return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site
GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Windows, windowsills and window frames free of continuous condensation?	No condensation on windows at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Indoor surfaces of exterior walls free of continuous condensation?	No visible condensation or signs of water intrusion identified at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	No leaks or signs of water intrusion identified.		
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)	Humidity was acceptable at the time of assessment.		
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..		
AIR CONDITIONING	Air flowing from air supply?	Air supply/return ventilation is functioning.		
AIR CONDITIONING	Air is flowing without obstruction?	Air flowing without obstruction at the time of assessments.		
AIR CONDITIONING	Room is free of smell of kitchen/food?	No odor detected at the time of assessment.		
AIR CONDITIONING	Room is free of smell of mold or mildew?	No microbial growth identified. No odor identified at the time of assessment.		
LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	No bathroom. Identified in error.		
LOCAL EXHAUST	Other exhaust fans that may exist	No exhaust fans in room.		

FANS in the classroom are functioning properly? Identified in error.

Room	Section	Question	Answer	Recommendation	Responsible
101A	Inside Parameters:	Temp 73.7	RH 40.9	CO2 949	
	GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply and return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site
	GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		

Room	Section	Question	Answer	Recommendation	Responsible
101L	Inside Parameters:	Temp 73.3	RH 40.1	CO2 942	
	LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
101M	Inside Parameters:	Temp 70.9	RH 43.5	CO2 929	
	EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles. 2 tiles south wall	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
	LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
107	Inside Parameters:	Temp 72.5	RH 48.2	CO2 931	
	EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles. 3 stained light fixtures 6 ceiling tiles	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was acceptable at the time of assessment.		
	THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		

THERMAL
COMFORTRoom is usually comfortable? (If
no, please explain in the notes
below.)Environmental parameters
were within acceptable range
at the time of assessment..

Room	Section	Question	Answer	Recommendation	Responsible
108	Inside Parameters:	Temp 69.3	RH 43.8	CO2 890	

THERMAL
COMFORTTemperature in my classroom is
generally comfortable (72F- 76F)?Temperature was low at the
time of assessment.THERMAL
COMFORTClassroom is free of significant
temperature shifts?Temperature was low at the
time of assessment.Site based administration to encourage
facility serviceperson staff to adjust the
thermostat. Continue to monitor condition
and initiate a work order for Physical Plant
Operations to evaluate the HVAC system if
temperature does not improve.

Site

THERMAL
COMFORTRoom is usually comfortable? (If
no, please explain in the notes
below.)Environmental parameters
were not within acceptable
range at the time of
assessment..Physical Plant Operations to evaluate and
repair as appropriate.

PPO

ART SUPPLIES

Science supplies okay?

Science supplies in room.

Curriculum supervisor meet with appropriate
staff to address issues of concern and ensure
that all supplies are approved for use and
handled/stored in a manner consistent with
District procedures.

Site

Room	Section	Question	Answer	Recommendation	Responsible
109	Inside Parameters:	Temp 67.7	RH 45.8	CO2 93	

GENERAL
CLEANLINESSClassroom is dusted/vacuumed
thoroughly and regularly?Slight dust accumulation was
observed on environmental
surfaces due to clutter at the
time of assessment.Site based administration should work with
room occupant to encourage occupant to
reduce clutter to assist facility serviceperson
with their dusting efforts

Site

ANIMALS IN THE
CLASSROOMClassroom is free of animals and
pets?No animals identified at the
time of assessment.THERMAL
COMFORTTemperature in my classroom is
generally comfortable (72F- 76F)?Temperature was low at the
time of assessment.Site based administration to encourage
facility serviceperson staff to adjust the
thermostat. Continue to monitor condition
and initiate a work order for Physical Plant
Operations to evaluate the HVAC system if
temperature does not improve.

Site

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Temperature was low at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
111	Inside Parameters:	Temp 70.4	RH 47.2	CO2 972	
	ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
	ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was low at the time of assessment.		
	THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
	THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Temperature was low at the time of assessment.		
	AIR CONDITIONING	Room is free of smell of kitchen/food?	No odor detected at the time of assessment.		
	LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		
Room	Section	Question	Answer	Recommendation	Responsible
113	Inside Parameters:	Temp 71.6	RH 45.9	CO2 1053	

GENERAL CLEANLINESS Classroom is dusted/vacuumed thoroughly and regularly? Slight dust accumulation was observed on environmental surfaces at the time of Site based administration should address general cleanliness with facility serviceperson staff.

GENERAL CLEANLINESS Air supply/return registers are cleaned regularly and free of dust and debris accumulation? assessment. Dust observed on supply and return registers at the time of assessment. Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner. Site

GENERAL CLEANLINESS Room is free of pests? No pests observed at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
114	Inside Parameters:	Temp	RH	CO2	
		70.1	47.	947	

GENERAL CLEANLINESS Air supply/return registers are cleaned regularly and free of dust and debris accumulation? No dust observed on supply/return registers at the time of assessment.

THERMAL COMFORT Temperature in my classroom is generally comfortable (72F- 76F)? Temperature was low at the time of assessment. Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. Site

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Temperature was low at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
115	Inside Parameters:	Temp	RH	CO2	
		72	47.8	929	

GENERAL CLEANLINESS Room is free of pests? No pests observed at the time of assessment.

THERMAL COMFORT Temperature in my classroom is generally comfortable (72F- 76F)? Temperature was acceptable at the time of assessment.

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Environmental parameters were within acceptable range at the time of assessment..

Room	Section	Question	Answer	Recommendation	Responsible
117	Inside Parameters:	Temp	RH	CO2	
		71.9	48.7	957	

EXCESS MOISTURE IN Ceiling tiles or walls free of leaks and/or discoloration (discoloration Signs of water intrusion. Stained ceiling tiles. Physical Plant Operations to evaluate for leaks and repair as appropriate and replace PPO

CLASSROOMS

may indicate periodic leaks)?

ceiling tiles as appropriate.

Room	Section	Question	Answer	Recommendation	Responsible
118B	Inside Parameters:	Temp 71.8	RH 47.8	CO2 905	

EXCESS
MOISTURE IN
CLASSROOMS

Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?

Signs of water intrusion. Stained ceiling tiles. 1 1 tile

Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.

PPO

Room	Section	Question	Answer	Recommendation	Responsible
119	Inside Parameters:	Temp 73.2	RH 47.5	CO2 995	

GENERAL
CLEANLINESS

Classroom is dusted/vacuumed thoroughly and regularly?

Slight dust accumulation was observed on environmental surfaces at the time of assessment.

Site based administration should address general cleanliness with facility serviceperson staff.

Site

GENERAL
CLEANLINESS

Room is free of pests?

No pests observed at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
121	Inside Parameters:	Temp 71.1	RH 50.8	CO2 1104	

THERMAL
COMFORT
THERMAL
COMFORT

Temperature in my classroom is generally comfortable (72F- 76F)?

Temperature was acceptable at the time of assessment.

Room is usually comfortable? (If no, please explain in the notes below.)

Environmental parameters were within acceptable range at the time of assessment..

Room	Section	Question	Answer	Recommendation	Responsible
127	Inside Parameters:	Temp 73.7	RH 46.7	CO2 1133	

EXCESS
MOISTURE IN
CLASSROOMS

Area around and under classroom sinks free of leaks?

No leaks identified. Signs of previous water intrusion as evidenced by stains in cabinet.

Physical Plant Operations to evaluate and repair as appropriate.

PPO

Room	Section	Question	Answer	Recommendation	Responsible
129	Inside Parameters:	Temp 74.9	RH 45.8	CO2 1229	

GENERAL

Classroom is dusted/vacuumed

Slight dust accumulation was

Site based administration should address

Site

CLEANLINESS	thoroughly and regularly?	observed on environmental surfaces at the time of assessment.	general cleanliness with facility serviceperson staff.
ANIMALS IN THE CLASSROOM	Classroom is free of animals and pets?	Animals were identified at the time of assessment. Animal/pet dander is a major allergen source that could impact occupant allergies.	Location to ensure that housing of animal or pet is in conjunction with approved curriculum. If not the animal must be removed.

Room	Section	Question	Answer	Recommendation	Responsible
209P	Inside Parameters:	Temp 72	RH 38.5	CO2 980	
GENERAL CLEANLINESS		Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces due to clutter at the time of assessment.	Site based administration should work with room occupant to encourage occupant to reduce clutter to assist facility serviceperson with their dusting efforts	Site
GENERAL CLEANLINESS		Room is free of pests?	No pests observed at the time of assessment.		

Room	Section	Question	Answer	Recommendation	Responsible
210P	Inside Parameters:	Temp 72	RH 38.5	CO2 980	
GENERAL CLEANLINESS		Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces due to clutter at the time of assessment.	Site based administration should work with room occupant to encourage occupant to reduce clutter to assist facility serviceperson with their dusting efforts	Site
GENERAL CLEANLINESS		Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply and return registers at the time of assessment. filters very dirty	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site

Room	Section	Question	Answer	Recommendation	Responsible
226C	Inside Parameters:	Temp 78.1	RH 47.2	CO2 1132	
GENERAL CLEANLINESS		Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces due to clutter at the time of assessment.	Site based administration should work with room occupant to encourage occupant to reduce clutter to assist facility serviceperson with their dusting efforts	Site
GENERAL CLEANLINESS		Room is free of pests?	No pests observed at the time of assessment.		

GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize.	Site
EXCESS MOISTURE IN CLASSROOMS	Windows, windowsills and window frames free of continuous condensation?	No condensation on windows at the time of assessment.		
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was elevated at the time of assessment.		
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)	Humidity was acceptable at the time of assessment.		
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..		
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
301	Inside Parameters:	Temp	RH	CO2	
		71.8	51.5	511	

GENERAL CLEANLINESS	Classrooms general appearance is clean and acceptable?	General cleanliness of the room at the time of assessment was acceptable.		
GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	No dust observed on supply/return registers at the time of assessment.		
GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		

GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Room is free of the introduction of outdoor air? (Gaps in window/door frames.)	Gaps in doors identified at the time of assessment.	Physical Plant Operations to evaluate and repair as appropriate.	PPO
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..		
AIR CONDITIONING	Room is free of smell of kitchen/food?	No odor detected at the time of assessment.		
AIR CONDITIONING	Room is free of smell of mold or mildew?	No microbial growth identified. No odor identified at the time of assessment.		
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
482C	Inside Parameters:	Temp	RH	CO2	
		78.4	49	543	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces due to clutter at the time of assessment.	Site based administration should work with room occupant to encourage occupant to reduce clutter to assist facility serviceperson with their dusting efforts	Site
GENERAL CLEANLINESS	Room is free of pests?	Pests observed at the time of assessment.	Physical Plant Operation to initiate work order to evaluate pest issue within location and take appropriate action.	PPO

Room	Section	Question	Answer	Recommendation	Responsible
501	Inside Parameters:	Temp	RH	CO2	
		72.7	44.6	744	

GENERAL CLEANLINESS	Classrooms general appearance is clean and acceptable?	General cleanliness of the room at the time of assessment was acceptable.		
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GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply and return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site
GENERAL CLEANLINESS	Spills and other such issues requiring custodial assistance are addressed in a timely manner?	No issues identified relating to spill clean up practices at the time of assessment..		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize.	Site
DRAIN TRAPS IN THE CLASSROOM	Water run in sinks at least once per week (about 2 cups of water).	It appears as though sink is utilized regularly. No sewer gas odor detected. By running water regularly it eliminates the potential for sewer gas odors.		
EXCESS MOISTURE IN CLASSROOMS	Windows, windowsills and window frames free of continuous condensation?	No condensation on windows at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..		

Room	Section	Question	Answer	Recommendation	Responsible
502	Inside Parameters:	Temp	RH	CO2	
		74.4	55.1	827	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces due to clutter at the time of assessment.	Site based administration should work with room occupant to encourage occupant to reduce clutter to assist facility serviceperson with their dusting efforts	Site
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GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply register at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site
GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Area around and under classroom sinks free of leaks?	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.	PPO
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles. 8	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL COMFORT	Room is free of the introduction of outdoor air? (Gaps in window/door frames.)	Gaps in windows identified at the time of assessment.	Physical Plant Operations to evaluate and repair as appropriate.	PPO

Room	Section	Question	Answer	Recommendation	Responsible
503	Inside Parameters:	Temp 75.9	RH 53.8	CO2 1118	

GENERAL CLEANLINESS	Classrooms general appearance is clean and acceptable?	General cleanliness of the room at the time of assessment was acceptable.		
GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
DRAIN TRAPS IN THE CLASSROOM	Water poured down floor drains once per week (approx. 1 quart of water).	It appears as though water is poured down the floor drain at least once a week.		
EXCESS MOISTURE IN CLASSROOMS	Windows, windowsills and window frames free of continuous condensation?	No condensation on windows at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Indoor surfaces of exterior walls free of continuous condensation?	No visible condensation or signs of water intrusion identified at the time of assessment.		

EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Room is free of the introduction of outdoor air? (Gaps in window/door frames.)	Gaps in doors identified at the time of assessment.	Physical Plant Operations to evaluate and repair as appropriate.	PPO
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..		
AIR CONDITIONING	Windows/doors are operable and are kept closed?	Windows and doors are operable and are kept closed.		
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
505	Inside Parameters:	Temp	RH	CO2	
		75.7	47	1344	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces due to clutter at the time of assessment.	Site based administration should work with room occupant to encourage occupant to reduce clutter to assist facility serviceperson with their dusting efforts	Site
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply and return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site
GENERAL CLEANLINESS	Room is free of pests?	Pests observed at the time of assessment.	Physical Plant Operation to initiate work order to evaluate pest issue within location and take appropriate action.	PPO
ANIMALS IN THE CLASSROOM	Classroom is free of animals and pets?	No animals identified at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Classroom lavatories/water fountains free of leaks?	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.	PPO
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles. 16 tiles	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL	Room is free of the introduction of	No gaps in windows or doors		

COMFORT	outdoor air? (Gaps in window/door frames.)	identified at the time of assessment.		
AIR CONDITIONING	Room is free of smell of mold or mildew?	Live plants in room. Plant soil is a source of microbial growth.	Site based administration to advise staff to remove live plants.	Site
LOCAL EXHAUST FANS	My classroom has sufficient exhaust systems based on the activities/functionality of the room?	It appears that the ventilation system is adequate based on room activities.		
LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is functioning properly.		

Room	Section	Question	Answer	Recommendation	Responsible
506	Inside Parameters:	Temp 74.3	RH 46.8	CO2 1400	

GENERAL CLEANLINESS	Room is free of pests?	Pests observed at the time of assessment.	Physical Plant Operation to initiate work order to evaluate pest issue within location and take appropriate action.	PPO
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
THERMAL COMFORT	Room is free of the introduction of outdoor air? (Gaps in window/door frames.)	Gaps in windows identified at the time of assessment.	Physical Plant Operations to evaluate and repair as appropriate.	PPO
LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is functioning properly.		

Room	Section	Question	Answer	Recommendation	Responsible
724C	Inside Parameters:	Temp 72	RH 38.5	CO2 980	

GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Windows, windowsills and window frames free of continuous condensation?	No condensation on windows at the time of assessment.		
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles. 11 tiles	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO

Room	Section	Question	Answer	Recommendation	Responsible
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985P	Inside Parameters:	Temp 76.2	RH 40.1	CO2 1209	
GENERAL CLEANLINESS	Room is free of pests?	Pests observed at the time of assessment.	Physical Plant Operation to initiate work order to evaluate pest issue within location and take appropriate action.	PPO	

Room	Section	Question	Answer	Recommendation	Responsible
986P	Inside Parameters:	Temp 74.6	RH 45.4	CO2 1146	
GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site	
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply and return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.	Site	
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	Exhaust fan is functioning properly.			